RESIDENTIAL BUILDING INFORMATION & CHECKLIST

CITY OF BOERNE
2015

Table of Contents

Office Information	3
Online Information	3
Building Codes	3
Inspection Hours	3
Building Plan Checklist	4
Permit Application Information	5
Residential Remodels	5
Demolition	5
Fences	6
Permit Required	6
Contractor Registration	7
Who must register?	7
What documents are needed to register?	7
Inspection Guidelines	9
General Inspection timeline	9
Pre-pour requirements	10
Building/ Framing requirements	10
Plumbing requirements	11
Electrical requirements	13
Mechanical requirements	14
Foundation requirements	15
Residential building permit application	16
Contractor registration	17
Plumbing/ irrigation permit application	18
Electrical permit application	19
Mechanical permit application	21

OFFICE INFORMATION

Direct Dial: (830) 248-1529
Fax: (830) 249-7202
Chief Building Inspector: Jesse Aguirre
Building Inspector: Sean Skaggs
Code Enforcement Officer: Betty Kwasneski
Clerk: Nick Montagno

ONLINE INFORMATION

The city website is www.ci.boerne.tx.us

BUILDING CODES

INTERNATIONAL BUILDING CODE – 2006 EDITION

INTERNATIONAL RESIDENTIAL CODE – 2006 EDITION

INTERNATIONAL PLUMBING CODE – 2006 EDITION

INTERNATIONAL MECHANICAL CODE – 2006 EDITION

NATIONAL ELECTRIC CODE – 2005 EDITION

INTERNATIONAL FIRE CODE – 2006 EDITION

INTERNATIONAL FUEL & GAS CODE – 2006 EDITION

INSPECTION HOURS

Monday – Friday
9:00 a.m. – 11:00 a.m.
2:00 p.m. – 4:00 p.m.
Or by special appointment

BUILDING PLAN CHECKLIST

Two complete sets of plans done in 1/8" scale, including the following are required at the time of submittal:

- ☐ Residential permit application
- ☐ Plan review fee
- ☐ Site or Plat Plans
- ☐ Foundation Plan
- ☐ Elevations
- ☐ Framing Plan (showing ceiling joists, floor joists, rafters, span direction, spacing, size and grade of lumber
- ☐ Typical wall section
- ☐ Electrical Plans
- ☐ Plumbing Plans
- ☐ Mechanical Plans
- ☐ RESCheck (2006 IECC edition, heating days 2149, City of Boerne, Street address, signed by person running the RESCheck)
- ☐ Roof plans (for houses with tile roofing only)
- ☐ Guardrails
- ☐ Fireplace hearth
- ☐ Tile roof (Engineered plans)
- ☐ Check with Public Works for Fees and/or documents needed.

All the above material must be included for plans to be accepted for review by our office.

PERMIT APPLICATION INFORMATION

- Residential building permit must be completed in full.
- New residential building fees are based on square footage.
  - $.23 per sq. foot.
- Residential Remodel fees are based on construction valuation.
  - $25.00 plus $3.00 per $1000.00 in construction value.
- Plan review is ½ the permit fee. (but in addition to)
- Plan review fees are due at the time of permit application submission
- Plan review fees are non-refundable.
- Contractor information must be provided.
- Call our office if you need assistance in figuring the permit and plan review fees amounts.

RESIDENTIAL REMODELS

- Decks
- Gazebos
- Carports
- Garages
- Porches
- Patios
- Swimming pools
- Storage sheds (permanent and temporary/ moveable)

Fees: Based on construction value. $25.00 plus $3.00 per $1000.00 in construction value.

DEMOLITION

- Residential building permit complete in full.
- Utilities must be turned off and removed by the Public Works Department before a permit can be issued by the Code Enforcement Department.
- The Sewer capped by a licensed plumber.

Fees: $25.00

FENCES

- Residential building permit complete in full.
- Site or plat plan.
- New fence placement drawn on the plan.
- Height Limit. No fence or wall, other than the wall of a permitted structure, shall be erected or altered in any front yard to exceed the height of four feet.

Fees: $20.00

PERMIT REQUIRED

- Inside the City Limits: Any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by code, or to cause any such work to be done shall first make application and obtain the required permit.
- Outside the City Limits: If the property receives City of Boerne utilities, they must obtain the required permit for that trade only.

If there is any questions regarding if permits are required, contact the Code Enforcement Office at (830) 248-1529.

CONTRACTOR REGISTRATION

- The City of Boerne does not issue city licenses to contractors.
- A license issued by the State of Texas is required for registration of all subcontractors.
- No registration fee.
- First-time registrations are not accepted via fax, email or by mail and first-time permit applications must be pulled by the master license holder. Exception: Master plumbers may register via fax, email or mail per changes in state plumbing code on 9/1/09.
- Registration updates are accepted by mail, email or fax as long as the copies of the updated I.D.'s are legible.

WHO MUST REGISTER?

- General contractors.
- Master electricians
- Plumbers
- HVAC contractors

For contractors holding master licenses, the master must come in person to register with our office and present the appropriate identification, sign and date the registration form. Exception – Master Plumbers.

The state of Texas requires that all state-licensed persons carry their licensing information on them at all times and are required to produce their license for the building inspectors upon request. Failure to do so will result in the job being shut down until such time as everyone on the job site can produce current licensing information.

WHAT DOCUMENTS ARE NEEDED TO REGISTER?

- General Contractors
  - Valid TX driver's license
  - No Certificate of liability insurance required

- Master Electricians
  - Valid TX driver's license
  - Master electrician license
  - Electrical contractor certificate
  - Certificate of liability insurance made out to the City of Boerne, 402 E. Blanco, Boerne, TX 78006.

- Master Plumbers
  - Valid TX driver's license
  - Master plumbing license
  - Liability insurance will be verified with TX State Plumbing Board at time of registration per 9/1/09 changes in state requirements

- Master Mechanical Contractors
  - Valid TX driver's license
  - Master air conditioning and refrigeration license
  - Certificate of liability insurance made out to the City of Boerne, 402 E. Blanco, Boerne, TX 78006.

- Lawn sprinkler, Backflow Tester, Fire Sprinkler/Fire alarm contractors
  - Valid TX driver's license
  - Landscape irrigator's card
  - Backflow prevention assembly tester card
  - Fire sprinkler or Fire alarm RME card
  - No certificate of liability insurance required

INSPECTION GUIDELINES

- INSPECTION HOURS: Monday – Friday, 9:00 a.m. – 11:00 a.m., 2:00 p.m. – 4:00 p.m., Or by special appointment
- 24-hour notice on all inspections
- Inspection times are given as guides only. Due to the possibility of on-site job problems that can and do occur while our inspectors are in the field conducting inspections, assigned inspection times can vary.
- Job site address must be posted in a prominent location and easily read from the street.

GENERAL INSPECTION TIMELINE

All residential buildings differ. This list is not all inclusive. After the residential permit has been issued and all applicable trades have obtain their permits. Inspections to be called in:

1. Plumbing ground
   a. Sewer inspection (Tie in is done by Public Works)
   b. Water line inspection
2. T-POLE
3. Form survey (Required to be filed in Code Enforcement prior to foundation inspection request)
4. Foundation Inspection
5. Foundation letter (Required to be filed in Code Enforcement Office)
6. Frame inspection (The following inspections are done at this time.
   a. Plumbing topout inspection
   b. Electrical cover inspection
   c. Mechanical cover inspection
   d. First gas test (Rough-in gas test)RST GAS TEST (ROUGH IN GAS TEST)
7. Insulation inspection
8. Electrical underground
9. Gas meter release inspection
10. Permanent electrical meter release inspection
    a. House must be completely trimmed out, breakers landed, etc.
11. Building final
    a. Plumbing final
    b. Electrical final
    c. Mechanical final
    d. Fence final

PRE-POUR REQUIREMENTS

- Form survey by a licensed surveyor is required to be in our office before a pre-pour inspection will be scheduled.
- Flood Plane certificate

BUILDING/FRAMING REQUIREMENTS

- Engineer's letter (foundation letter). Required to be in our office prior to scheduling a framing inspection.
- Setbacks. Be sure to check the Boerne Zoning Ordinance for proper front, rear and side yard setbacks.
- Easements. Ensure that buildings are clear of all easements and that fences across easements are fitted with gates or removable panels.
- Roof decks. Spacer clips should be used when installing roof decking to prevent buckling.
- Slab site. All topsoil and organic matter shall be stripped from the slab site.
- Bottom plates. These must be either treated lumber or be installed with felt paper beneath them.
- Headers. All headers over openings 6 feet or more shall be supported by double cripples and shall be of properly-sized 2" lumber on edge.
- Fur downs. All fur-downs in residences shall be fire-blocked.
- Collar ties. These must be installed on every third pair of rafters and must use 6" material.
- Handrails. The gripping surfaces of handrails shall be continuous without interruption by newel posts or other obstructions.
- Landings. A landing shall be provided on the exterior side of all egress door openings. Landing width shall be not less than the width of the door it serves and the depth shall be not less than 36 inches. The landing may be one step lower than the inside floor level but not more than 7 inches lower.
- Vapor retarders. A vapor retarder under the slab must be of 6 mil minimum polyethylene with joints lapped 6 inches and sealed.
- Fasteners. Foundation bolts are the only fasteners approved in the code book and must be used unless another method is approved by this office PRIOR to construction of the slab. Anchor bolts are required no more than 6 feet apart.
- Joists. Care must be taken when notching or drilling holes in joists.
- Windows. Windows in bedrooms for emergency egress must have a minimum clear opening height of 24 inches and a minimum clear

opening width of 20 inches. The net clear opening area shall be at least five square feet. The sill height shall be no greater than 44 inches from the floor. Second story windows shall be at least 5.7 square feet.

- Hangers. Every nail hole in joist hangers must have a nail installed per manufacturer's requirements. Roofing nails are not authorized for this.
- Moisture barriers. Wood behind brick and rock veneer shall be protected with a moisture barrier.
- Stairs. Treads and risers of stairs shall be proportioned so that the sum of two risers and one tread is not less than 24 inches and not more than 25 inches. The height of a riser shall not exceed 7 ¾ inches. Treads shall not be less than 9 inches.
- Bracing. 1 x 4 bracing must be let into top and bottom plates and be not more than 60° and not less than 45º from the vertical. Bracing must occur every 25 feet. Other methods are accepted with PRIOR approval.
- Span tables. Joist and rafter span tables must be adhered to.
- Roofs. Required purlins shall be 2" lumber at least as large as the rafter supported and shall be braced at least every 6 feet. No roof braces shall be connected to the ceiling joists. Ridges, hips and valleys shall be at least as large as the end cut of the rafter attached to it. No scabs allowed.
- Ceilings/Walls. All furred ceilings and walls must be sealed (draftstopped) with sheetrock or plywood so as to isolate the stud cavities from the attic or floor/ceiling cavities. All penetrations of the draftstopps must be tightly sealed.
- Top plates. Top plates are to be continuous throughout. If severed for arched window, gable must be diaphragmed outside with ½" plywood. Plates are to be strapped to king stud or header. When plate height change occurs, block between continuing 2 stud spaces and strap all together with 4' structural strap. Two top plates are required on all walls.
- Chimneys. Chimney is to extend 2' minimum above any part of the building within 10' (pitch x 10" plus 24" equals minimum height of short side above roof).

PLUMBING REQUIREMENTS

- Hose bibs. All hose bibs shall be fitted with approved backflow preventers.
- Relief valves. Temperature and pressure relief valves shall be piped full size with fall to the outside of the building and elbowed down to within 6 – 12 inches of the finished grade. Materials should be

capable of handling temperature rating of the relief valve; i.e. copper or galvanized steel.

- Water systems. Only lead-free solder may be used for potable water systems.
- Drain vents. All horizontal drain vents shall be at least 6 inches above the flood rim of the fixture they serve.
- Piping protection. Where cutting, notching, or boring occurs within 1½ inches of the face of wooden joists, rafters, or studs, a protective steel plate 1/16th inch thick shall be used to protect the piping.
- Water temperature. The temperature of mixed water to individual showers and shower/bath combinations in all buildings shall be controlled by a scald preventative valve of the pressure balancing or thermostatic or combination mixing valve type. The maximum mixed water outlet temperature shall be set at 120º F.
- Inlet distances. The distance from a vertical standpipe inlet for a washing machine drain to the trap weir shall be a minimum of 24 inches with the vertical stand pipe inlet a minimum of 34 inches above the finished floor. (This means the trap for a washing machine cannot be in the slab anymore).
- Gas. Every building supplied with gas shall have a cutoff outside the building, accessible to the customer.
- Slopes. Pipes smaller than 3 inches shall have a minimum slope of ¼ inch per foot. Pipes 3 inches and larger shall have a minimum slope of 1/8 inch per foot. You CAN use a greater slope and not always hold the bare minimum.
- Underground piping. The minimum pipe size for DWV underground or under a slab shall be 2 inches. Waterlines under slabs must be type "L" copper or better.
- Water heaters. Water heater placement is not allowed above ceilings or in attics. Safety pans under the water heater shall not be less than 1½ inches deep and the drain line shall not be less than 1 inch.
- Waste piping. Soil or waste pipe (building drain) passing through or under a footing of a foundation wall shall be sleeved with a pipe two pipe sizes larger than the pipe passing through.
- Tests. Water test on ALL DWV (including second floor) and pressure test on ALL water distribution piping (100 psi.)
- Sleeving. Minimum thickness for sleeving of copper in slab is .025
- Traps. All traps are to be above the slab with the exception of tubs, showers and floor drains only. All floors are to be "stack vented" with one main vent of 3" minimum.
- Water service line. Sch 40 PVC or copper lines for the water service line.

ELECTRICAL REQUIREMENTS

- Licensing. Master and Journeyman must be licensed by the state. At least a journeyman must be on the job whenever electrical work is being done.
- Wiring. All wiring in buildings from weather head forward must be copper. All commercial buildings regardless of occupancy must be wired in conduit. City Amendments to the NEC. Range wire shall be at least 10/3 or SE 6/2 and terminate in a box. Oven wire shall be at least 8/3 and in a box.
- Feeders. All feeders to interior panels will contain a separate, properly sized ground conductor.
- Groundings. All grounding systems will be bonded to foundation steel. In addition to a properly sized grounding rod. The proper method to ground the building steel is to use at least a #6 wire and clamp it to the BOTTOM beam steel.
- Disconnects. All buildings must have an outside disconnect on the building. All electrical appliances to include water heaters shall have a means of disconnect at the appliance location. The disconnect on the line side of a motor controller which is not in sight of the motor will be required to be capable of being "individually" locked open. A lock on the cover of the panel board does not qualify.
- GFCI's. GFCI's must be installed on all outside outlets, outlets installed in garages, all bathroom outlets and all outlets serving kitchen counter top surfaces. All outlets in the garage (except a dedicated circuit for a freezer), outside within 6 feet of the ground and in bathrooms shall be GFCI protected. Each countertop space of 12" or more shall have a GFCI protected outlet. Each 24" of counter space shall be served a GFCI protected outlet. A GFCI is required for the receptacle for laundry equipment in the garage unless it is a single contact device.
- Receptacles. Receptacles in rooms shall be installed so that no point along the floor line in any wall space is more than 6 feet measured horizontally from any outlet including freestanding bar-type counters. Any wall space 2 feet or greater shall also have an outlet. Kitchen receptacles for the counter tops shall be located so that no point along the wall line is more than 24 inches measured horizontally from any outlet. One receptacle outlet is required for each peninsular and island counter top and located within 6" of the top when located on the side. Four-wire grounding type receptacles and flexible cords are now required for connection of ranges and dryers. Outdoor receptacles are no longer permitted to be supplied from the kitchen small appliance branch circuits. Bathroom receptacle outlets shall be 20-amp and shall have NO lights or other

outlets on the circuit. Isolated ground receptacles shall be identified by an orange triangle on the face, NOT just overall orange color. They must also be installed in non-metallic boxes with non-metallic face plates. Receptacles installed in wet locations, not just outdoors, must be weatherproof, the integrity of which is not affected when the attachment plug cap is inserted. A receptacle shall NOT be installed within a bathtub or shower space.

- Working space. Working space in front of a panel board must be a minimum of 3 feet. Working space width must be a minimum of 30 inches. This space must be clear all the way to the floor.
- Over current devices. These devices shall be readily accessible and shall not be located in areas such as clothes closets or bathrooms.
- Branch circuits. The two kitchen small appliance branch circuits are for counter tops, NOT appliances. Garbage disposal, vent-a-hoods, dishwashers, etc. are NOT allowed on these circuits.
- Service mast. ONLY power service-drop connectors shall be permitted to be attached to the service mast-NO telephone, CATV, etc.
- Piping. ENT is prohibited where exposed to direct rays of the sun, unless identified as sunlight resistant.
- Circuits. Dishwasher and disposal shall be on separate 20 AMP circuits (not included on small appliance circuits). Clothes dryer circuits are to be at least 10/3.
- Smoke detectors. These are to be in each bedroom, hallway serving and living area. All are to be wired in series.
- Arc faults where required by the NEC code.
- The City of Boerne Utilities now requires that any utility provided by the City to a customer OUTSIDE the city limits MUST obtain permits and comply with city building codes.

MECHANICAL REQUIREMENTS

- Attic. A 24-inch wide walkway is required to any equipment installed in the attic. Unit must not be located more than 20 feet from the attic access. Minimum opening to the attic shall be 22" x 36" - 20' max from opening to the unit. (See #4 for attic lighting).
- Auxiliary drain pans. These shall be installed under all evaporator coils or units containing evaporator coils and the pans shall have a minimum depth of 1½ inches and be not less than 3 inches larger than the unit or coil dimensions in width and depth. Emergency condensate line is to terminate over a window.
- Light source. A minimum of a 100-watt light source must be located within 10 feet of the equipment. For attic installation, the light source shall be switched at the point of entry to the attic access.

For attic units, a light must be provided at the unit and an outlet within 20 feet for service work.

- Primary condensate lines. All primary condensate lines must go to the outside and terminate in a dry well unless another method is approved by the Building Official.

FOUNDATION REQUIREMENTS

- Piers
  - All piers shall be 8 inches in diameter (minimum) and constructed of 2500 PSI (minimum) concrete.
  - All piers shall be 12 inches (minimum) into undisturbed soil.
  - All piers shall have a minimum of three (3) pieces of #3 (minimum) re-bar from top to bottom.
  - All perimeter piers shall be equipped with tie down straps or equivalent.
- Slabs
  - All topsoil and organic matter shall be stripped from the slab site.
  - All slabs shall be of 2500 PSI (minimum) concrete and provide 6" (minimum) of select fill under the slab.
  - All perimeter beams shall be 10" x 24" with two (2) #5 bars on top, two (2) #6 bars on the bottom, #3 stirrups 3-feet on center, four (4) #6 corner bars and penetrate 12 inches into undisturbed soil.
  - All interior beams shall be 10" x 18" (minimum) and have four (4) #5 re-bars with two corner bars at each intersection, top and bottom.
  - Slab thickness shall be a minimum of 4 inches and have 6 mil poly moisture barrier lapped and taped throughout.
  - The distance from beam to beam shall not exceed 15 feet.
  - All slab steel shall be #3 or greater, spaced 12 inches on center each way and supported to center steel in slab.
  - All beam steel shall be free from touching earth by 2 inches (minimum).
  - All slab foundations must be inspected and approved by city inspectors before pouring, engineered or not. All steel in slabs shall be bonded.
  - Engineered slabs will be acceptable with original signature and seal on each plan. A letter from the engineer is needed stating that the steel conforms to plan and approval given to the placement of concrete.
  - Special slabs for outbuilding, etc. must be approved by the Building Department.

- Post-Tensioned Slabs
  - All post-tensioned slabs shall be engineered and that engineer shall be on the sight for inspection of all phases of work. Upon completion of the slab, engineer shall furnish the City of Boerne a letter accepting all responsibility for any slab failure. No further work will be allowed until this letter has been received by the city.

RESIDENTIAL BUILDING PERMIT APPLICATION

FAILURE TO OBTAIN A PERMIT BEFORE CONSTRUCTION BEGINS WILL RESULT IN FEE BEING DOUBLED

SITE ADDRESS: _____

LOT # _____ BLOCK # _____

CHECK LIST: ☐ 2 COMPLETE SETS OF PLANS ☐ SITE PLAN

☐ PLANCHECK FEE ☐ RES CHECK

APPLICATION WILL NOT BE ACCEPTED UNLESS CHECK LIST IS COMPLETE

OWNER: _____

CONTRACTOR: (ALL CONTRACTORS MUST BE REGISTERED WITH THIS OFFICE BEFORE PERMIT ISSUANCE)

COMPANY NAME: _____

CONTRACTOR NAME: _____

OFFICE PHONE: _____ CELL PHONE: _____

EMAIL: _____

ENGINEER _____

DESIGNER _____

VALUATION OF WORK: _____

BUILDING TYPE: ☐ NEW ☐ FENCE ☐ DEMOLITION

☐ REMODEL – ADD SQ FT ☐ REMODEL NO SQ FT CHANGES ☐ ROOF

☐ SWIMMING POOL ☐ OTHER _____

FLOOD PLAIN: ☐ YES ☐ NO (IF YES, DEVELOPMENT PERMIT IS NEEDED BEFORE PERMIT ISSUANCE)

SQUARE FOOTAGE: LIVING AREA _____ PORCHES _____

GARAGE _____ PATIO _____ TOTAL SQ. FOOTAGE _____

DESCRIPTION OF WORK: _____

Printed name _____ Signature _____

Date _____ Application accepted by: _____

Code Enforcement Phone: 830-248-1529 Fax 830-249-7202

CONTRACTOR REGISTRATION

Please print clearly all information. Incomplete applications will not be accepted.

TYPE OF CONTRACTOR:

- ☐ BUILDER/ GENERAL
- ☐ IRRIGATOR
- ☐ SIGN
- ☐ DEMOLITION
- ☐ ELECTRICAL
- ☐ OTHER _____
- ☐ ROOFING
- ☐ BACKFLOW
- ☐ FIRE SPRINKLER
- ☐ FOUNDATION
- ☐ PLUMBING
- ☐ POOL
- ☐ MOVING
- ☐ HVAC
- ☐ FIRE ALARM
- ☐ WATER TREATMENT

COMPANY NAME _____

OWNER NAME _____

MASTER LICENSE HOLDER _____

COMPANY ADDRESS _____

CITY _____ STATE _____ ZIP _____

OFFICE PHONE: _____ CELL PHONE: _____

EMAIL: _____ FAX: _____

LICENSE #: _____ EXPIRE DATE: _____

_____ _____

SIGNATURE – MASTER LICENSE HOLDER DATE

AUTHORIZATION TO PULL PERMITS ON MY LICENSE:

I, _____ , AUTHORIZE

_____ , _____ , _____ ,

_____ , _____ , _____ ,

TO PULL PERMITS ON MY REGISTRATION/ MASTER LICENSE.

_____ _____

SIGNATURE – MASTER LICENSE HOLDER DATE

Date _____ Application accepted by: _____

Code Enforcement Phone: 830-248-1529 Fax 830-249-7202

PLUMBING/ IRRIGATION PERMIT APPLICATION

City of Boerne

Please print clearly all information. Incomplete applications will not be accepted.

FAILURE TO OBTAIN A PERMIT BEFORE CONSTRUCTION BEGINS WILL RESULT IN FEE BEING DOUBLED

TYPE OF PERMIT: ☐ PLUMBING ☐ IRRIGATION

JOB SITE ADDRESS: _____

OWNER'S NAME: _____

CONTRACTOR: (ALL CONTRACTORS MUST BE REGISTERED WITH THIS OFFICE BEFORE PERMIT ISSUANCE)

MASTER LICENSE HOLDER: _____

COMPANY NAME: _____

OFFICE PHONE: _____ CELL PHONE: _____

LICENSE #: _____ EXPIRE DATE: _____

BUILDING TYPE: ☐ RESIDENTIAL ☐ COMMERCIAL

CLASS OF WORK: ☐ NEW CONSTRUCTION ☐ ALTERATION

☐ GAS TEST ☐ ADDITION TO EXIST BLDG. ☐ REPAIR

NUMBER OF ITEMS:

_____ TOILET
_____ BATHTUB
_____ LAVATORY
_____ SHOWER
_____ KITCHEN SINK
_____ GARBAGE DISPOSAL
_____ DISHWASHER
_____ CLOTHES WASHER
_____ WATER HEATER
_____ URINAL
_____ HOSE BIBS
_____ DRINKING FOUNTAIN
_____ FLOOR SINK/ DRAIN
_____ MOP/ UTILITY SINK

_____ GAS SYSTEM (NUMBER OF OUTLETS)
_____ WATER LINE (PER 100 FEET)
_____ GREASE INTERCEPTOR
_____ WATER SOFTENER
_____ VACUMN BREAKERS
_____ SEWER LINE (PER 100 FEET)
_____ OTHER (DESCRIBE BELOW)
_____ GAS TEST

NUMBER OF IRRIGATION ITEMS:

_____ LAWN SPRINKLER HEADS
_____ FIRE SPRINKLER HEADS
_____ BACK FLOW PREVENTER

NOTES: _____

Printed name _____ Signature _____

Date _____ Application accepted by: _____

Code Enforcement Phone: 830-248-1529 Fax 830-249-7202

City of Boerne

ELECTRICAL PERMIT APPLICATION

Please print clearly all information. Incomplete applications will not be accepted.

FAILURE TO OBTAIN A PERMIT BEFORE CONSTRUCTION BEGINS WILL RESULT IN FEE BEING DOUBLED

JOB SITE ADDRESS: _____

OWNER'S NAME: _____

CONTRACTOR: (ALL CONTRACTORS MUST BE REGISTERED WITH THIS OFFICE BEFORE PERMIT ISSUANCE)

MASTER LICENSE HOLDER: _____

COMPANY NAME: _____

OFFICE PHONE: _____ CELL PHONE: _____

LICENSE #: _____ EXPIRE DATE: _____

BUILDING TYPE: ☐ RESIDENTIAL ☐ COMMERCIAL

CLASS OF WORK: ☐ NEW CONSTRUCTION ☐ ALTERATION

☐ ADDITION TO EXIST BLDG. ☐ REPAIR

LED APPROVAL: ☐ YES ☐ NO SIGNATURE: _____

NUMBER OF ITEMS:

_____ RECEPTACLES
_____ LIGHTS
_____ SWITCHES
_____ RANGE
_____ CLOTHES DRYER
_____ WATER HEATER
_____ GARBARGE DISPOSAL
_____ COOKTOP
_____ DISHWASHER
_____ REGRIGERATOR
_____ EXHAUST/ CEILING FANS
_____ OTHER APPLIANCE OUTLET
_____ CLOTHES WASHER
_____ MOTORS
_____ FURNANCE UNITS
_____ AIR CONDITIONING UNITS

_____ TEMPORARY METER LOOP
_____ SERVICE
_____ OVEN
_____ METER LOOP – 200 AMP
_____ HOT TUB
_____ POOL EQUIPMENT
_____ PANEL REPLACEMENT
_____ FREEZER
_____ GARAGE DOOR OPENER
_____ MICROWAVE
_____ TRASH COMPACTOR
_____ WATER SOFTENER
_____ WHIRLPOOL/ FOUNTAINS
_____ DRINKING FOUNTAINS
_____ CELL/ ANTENNA TOWER

Printed name _____ Signature _____

Date _____ Application accepted by: _____

Code Enforcement Phone: 830-248-1529 Fax 830-249-7202

MECHANICAL PERMIT APPLICATION

Please print clearly all information. Incomplete applications will not be accepted.

FAILURE TO OBTAIN A PERMIT BEFORE CONSTRUCTION BEGINS WILL RESULT IN FEE BEING DOUBLED

JOB SITE ADDRESS: _____

OWNER'S NAME: _____

CONTRACTOR: (ALL CONTRACTORS MUST BE REGISTERED WITH THIS OFFICE BEFORE PERMIT ISSUANCE)

LICENSE HOLDER: _____

COMPANY NAME: _____

OFFICE PHONE: _____ CELL PHONE: _____

LICENSE #: _____ EXPIRE DATE: _____

BUILDING TYPE: ☐ RESIDENTIAL ☐ COMMERCIAL

CLASS OF WORK: ☐ NEW CONSTRUCTION ☐ ALTERATION

☐ ADDITION TO EXIST BLDG. ☐ REPAIR

DESCRIPTION OF WORK: _____

NUMBER OF ITEMS:

_____ HEATING UNITS
_____ AIR CONDITIONING UNITS
_____ DUCT OUTLETS
_____ COMMERCIAL REFRIGERATION UNITS
_____ OTHER _____

Printed name _____ Signature _____

Date _____ Application accepted by: _____

Code Enforcement Phone: 830-248-1529 Fax 830-249-7202