

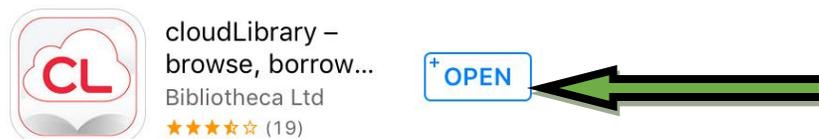


How to use Cloud Library on Your iPad

1. Tap on the App Store icon



2. Enter “cloud library” in the search bar in the upper right-hand corner
3. Then tap the Search button on your keypad
4. On iPad Apps tap the ‘Get’ button, and then tap the ‘Install’ button. If this app is already on your iPad, then you can go ahead and click ‘Open’



5. You must now enter your Apple/iTunes Store password, which you should have created when you first got your iPad
6. You then wait until that app finishes installing
7. Tap the Cloud Library app (You might have to tap your home button and look for the app on your home screen.)

8. Tap



9. You must first go through the set-up process, so tap on “Tap the screen to continue.”



You're just a few steps away from accessing your local library and enjoying the world of digital reading. Please have your library card ID ready to connect to your local library.

Tap the screen to continue.

10. Select “United States” as the Country.

← Welcome Country

 Australia

 Canada

 United Kingdom

 New Zealand

 United States 

11. Select "Texas" as the State.

South Dakota

Tennessee

Texas 

Utah

Vermont

12. Select "Patrick Heath Public Library" as the Library.

Marfa Public Library

Mary Lib Saleh Eules Public Library

McKinney Public Library System

Patrick Heath Public Library 

Prestonwood Library

13. Enter your library card number AND last name/password in the appropriate boxes, then tap the "Login Now" button.

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Library Card Information

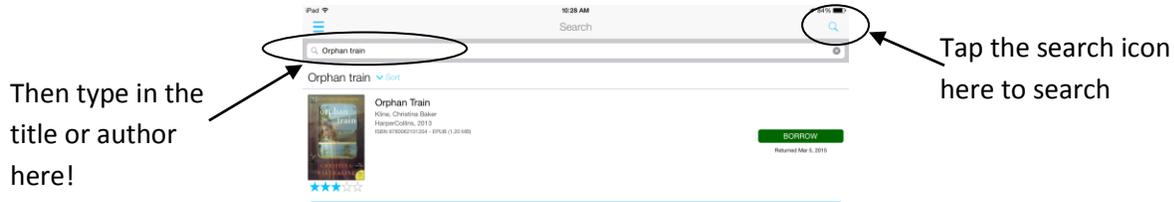
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PIN/Password

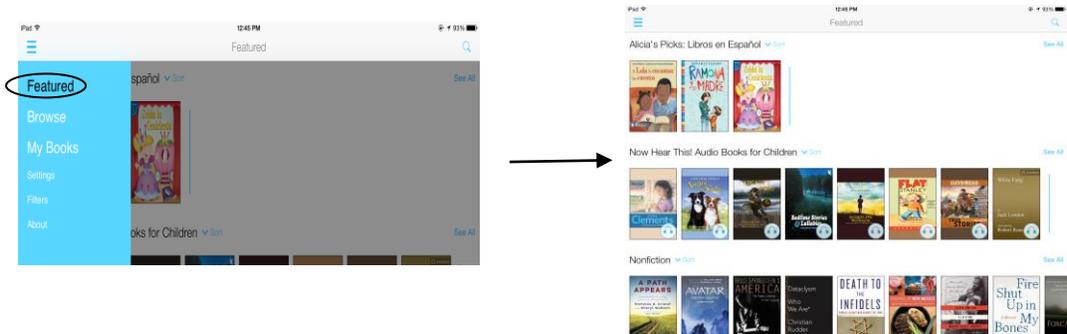
Login Now 

14. On the next screen a menu will appear, providing you with a few options on how you can browse through the collection. If the menu does not appear, you can always access it by tapping on the three blue bars in the upper left-hand corner:

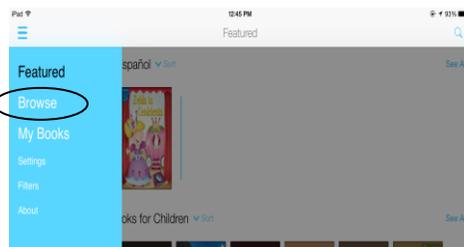
- If you already know the title of a book or an author you would like, you can use the search feature to type in the title or author by tapping on the search icon in the upper right-hand corner. Then type in the title or author to search!



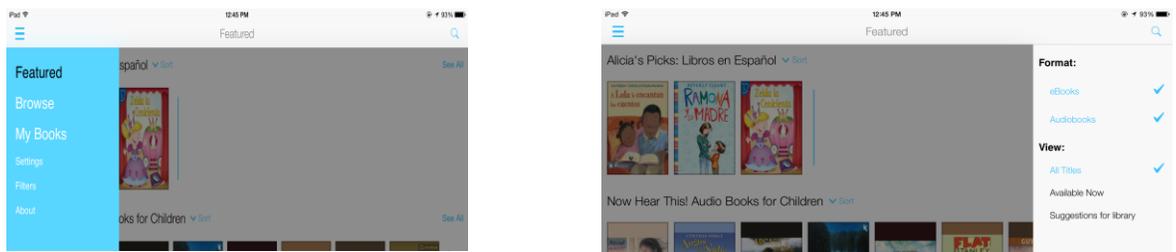
- You may choose to tap on “Featured” to see fun lists of books created by your librarians!



- You can choose to tap on “Browse” to see all ebooks and audiobooks.



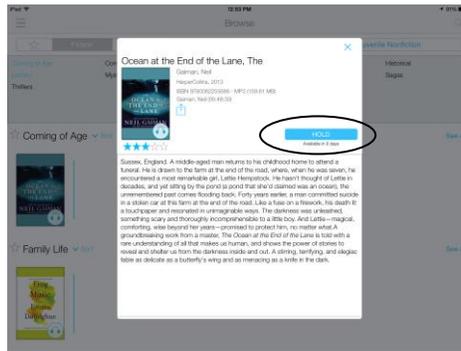
- You can also choose to tap on “Filters” to see only ebooks, only audiobooks, or to limit results by what is available for immediate checkout before tapping on “Browse.”



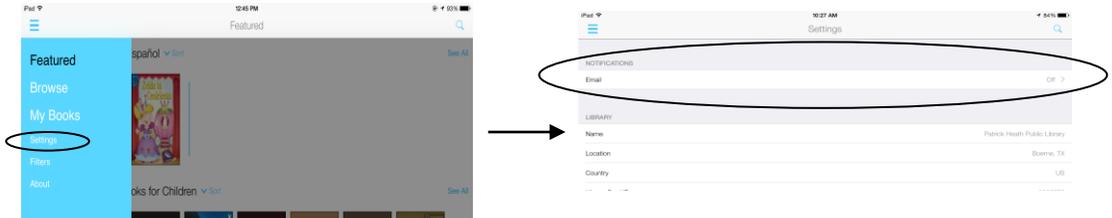
- On the next screen you can select Fiction, Nonfiction, Juvenile Fiction, or Juvenile Nonfiction to browse the titles.
- You can also select a particular genre within each category, such as Romance or Thrillers, or simply browse through all the titles in the category.



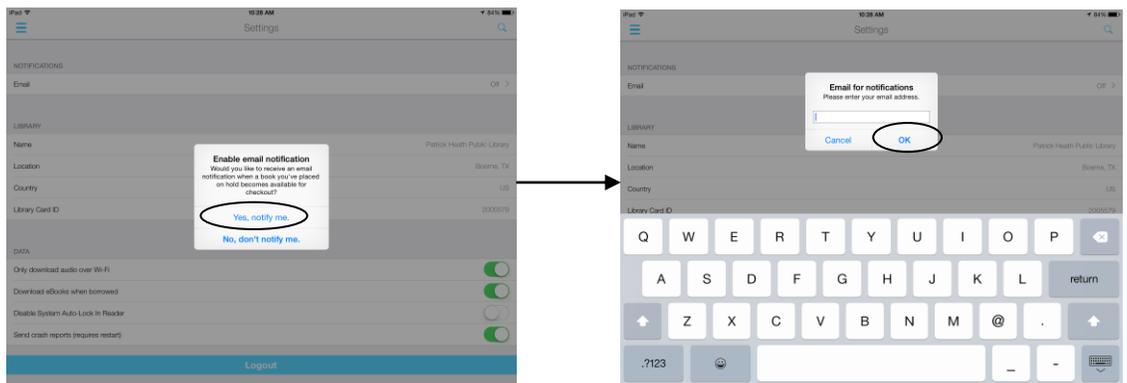
- Tap on any item you would like to read or listen to in order to read a summary and check items out or place reserves.
- If an item says "Hold," it means it is currently checked out. Tap on "Hold" to place a reserve on the item.



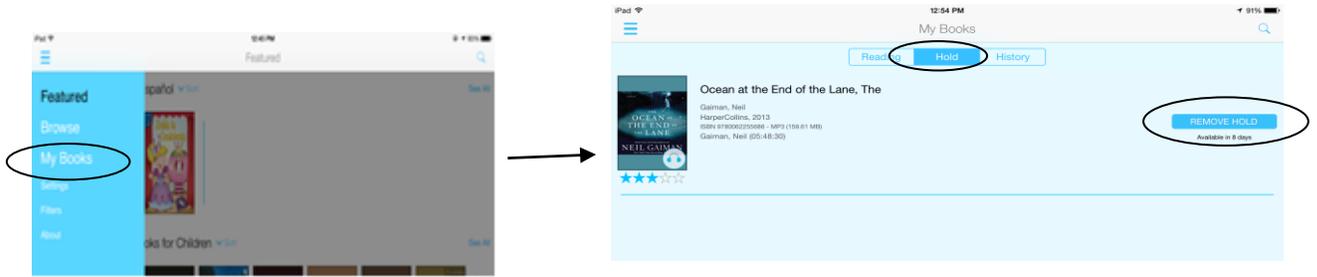
- In order to be notified when your hold is ready, you will need to set up email notifications. You do this by tapping on the three blue lines, tapping on "Settings," then tapping on "Email" under Notifications.



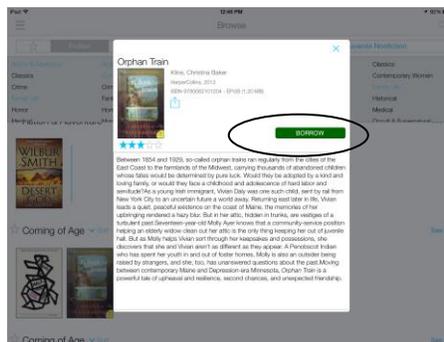
- A box will appear asking if you would like to enable email notifications for when an item you've placed on reserve is ready for checkout. Tap "Yes, Notify Me" to proceed and then enter your email address in the appropriate box before tapping "OK" to set up email notifications.



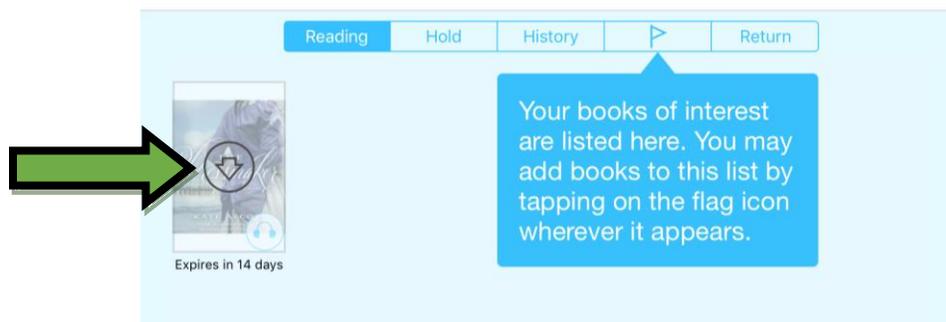
- You can cancel reserves at any time by tapping on the three blue lines, tapping on “My Books,” tapping on “Hold,” and tapping on “Remove Hold.”



17. If an item says “Borrow,” it means it is currently available for check out. Tap on “Borrow” to check the item out. Your book will open up and you can begin reading!

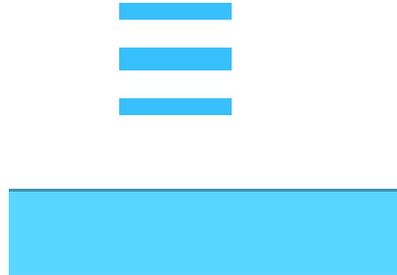


- For audiobooks, you have one more step before you can listen to your book. After tapping on “Borrow,” the audiobook will appear in your account. Tap on the downwards facing arrow located on the audiobook to begin downloading the audiobook!



18. If you finish early and wish to return your item, simply tap on the “X” in the top left corner to return to your account. Tap on “Return Books” in the upper right-hand corner. You can then select “Read” to continue reading ebooks or “Listen” to continue listening to audiobooks, or “Return” and then “Yes” to return your item.

19. To add another item from Cloud Library tap the three blue lines to access the menu, and select a browsing option to see the collection. Refer to step 15.



20. You can check your account at any time by tapping on the three blue lines in the top left corner and then tapping on “My Books.” This will allow you to see items you currently have checked out in “Reading,” see any items you have on reserve in “Hold,” and all items you have checked out in the past with “History.”