

Street Closure Information Packet

General Information

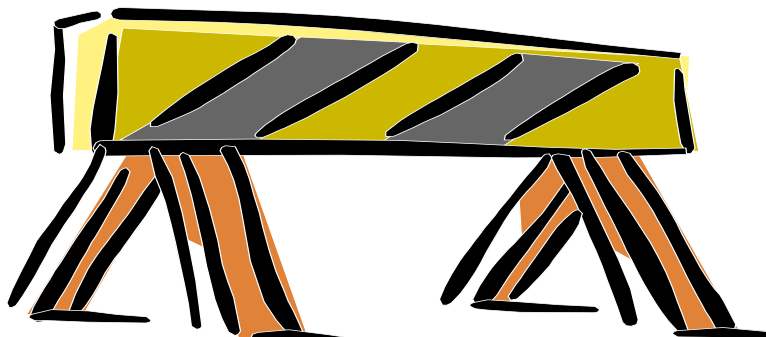
In order for a person/persons to obtain a permit for a temporary street closure, a completed **Street Closure Request Form** along with a **letter of request** should be submitted to the City of Boerne. The request should include the **date, time, and location** of the event; signatures of all abutting property owners/residents to be affected by the closure; and be submitted no less than 30 days prior to the date of the event. If the desired closure includes Main Street completed forms should be submitted no less than 3 months prior to the requested closure date.

The letter of request should also detail the activities to be conducted, such as parade, live music, or street dancing. Depending on the extent of activities to be conducted, such as parade, live music, or street dancing. Depending on the extent of activities to be conducted during the street closure, City Council approval or other permits may be required prior to the City Manager's approval of the request. Main Street closures are limited and require City Council & TXDOT approval.

The Street Closure Request forms are attached. Completed requests should be returned to the Police Department, at the Boerne Police Station, or mailed to:

Boerne Police Department
PO Box 1677 / 124 Old San Antonio Rd.
Boerne, TX 78006

Contact Boerne Police Department-249-8645 for additional information.



Revised Last: 9/27/10